

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 13th July 2026 - 7.30 pm

A. Parishioners' Matters of Concern

Parishioners, and non-parishioners at the Chair's discretion, may address the Council on any agenda item for up to three minutes.

Matters not on the agenda may be raised at the Chair's discretion. Where a decision is required, the item will be placed on the next agenda or referred to the appropriate Councillor or Clerk for response.

B. To Receive Reports from County Councillor George Boyd & District Councillor Brendon Bernard

All reports are published on: [DPC Website](#)

AGENDA

Lead

*Once the meeting has commenced, only **Members of the Council** may speak unless expressly invited to do so by the Chair. Attendees who repeatedly speak without invitation will be asked to leave.*

Councillors are expected to have reviewed all documents distributed with and supporting the agenda prior to the meeting. These documents will be considered 'read' during the discussion.

1. To Approve Apologies for Absence

Clerk

2. Declaration of Interests and Consider Requests for Dispensation

Chair

3. To Approve the Minutes of the Meeting held on Monday 11th May 2026

Chair

4. Matters Arising

Chair

Matters arising from the minutes that are not on the agenda or included in the committee reports.

5. Finance

RFO

a) Annual Governance and Accountability Return (AGAR) External Audit Receipt – 19/05/26

b) To Appoint the Internal Auditor for 2026-27 - *update*

c) To Receive the Current Financial & Budget Reports & Approve Receipts & Payments

d) To Consider Energy Quotations – *to be received*

e) To Consider a Poppy Wreath or Donation for Remembrance Sunday

f) Cheyne Walk Fence – *update*

g) Thwaite Road Play Area Pump Track - *update*

h) Cemetery Lychgate Roof Repairs – *update*

6. To Receive the Planning Applications & Decisions Report

Chair

7. To Receive Internal Reports from Councillors/Committees

a) Chair's Report

Chair

b) Community Chair's Report

AG

- Fete Working Party – *update*

- Play Areas Inspections – booked October 2026

Clerk

c) Planning & Highways Chair's Report

Chair

d) Antisocial Behaviour In Ditchingham – *update*

NH

- Graffiti

e) Tree Warden

NH

- Tree Maintenance - *update*

Ditchingham Parish Council

8. To Consider Issues Not Decided by Committees

- a) Ditchingham United Charities (DUC) Council Trustee
- b) Norfolk Local Access Forum (NLAF) - updated Strategic Vision and Action Plan

Chair

9. To Note Any Communication Received

- a) Parishioner email 1 re: Traffic Calming Measures Pirnhow Street/Chicken Roundabout
- b) Parishioner email 2 re: Pirnhow Street Traffic Issues
- c) Parishioner email 3 re: Double Yellow Lines
- d) Ditchingham Speedwatch Group
- e) Waterside Maltings Amenity Area – *update*

Chair

10. Any Other Business

For discussion and information only; the Council cannot make decisions on these items.

Chair

11. To Receive items for the Next Agenda

Chair

12. To Note the Next Meeting Dates (*Planning Meetings arranged as required*)

- Monday 14th September 2026 - 7.30 pm
- Monday 9th November 2026 - 7.30 pm

Chair

S. G. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 7th July 2026