

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

ANNUAL PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 11th May 2026

To be held after the Annual Parish Meeting starting at 7.30 pm

A. Parishioners' Matters of Concern

Parishioners, and non-parishioners at the Chair's discretion, may address the Council on any agenda item for up to three minutes.

Matters not on the agenda may be raised at the Chair's discretion. Where a decision is required, the item will be placed on the next agenda or referred to the appropriate Councillor or Clerk for response.

B. County Councillor, District Councillor and External Reports

AGENDA

Lead

*Once the meeting has commenced, only **Members of the Council** may speak unless expressly invited to do so by the Chair. Attendees who repeatedly speak without invitation will be asked to leave. Councillors are expected to have reviewed all documents distributed with and supporting the agenda prior to the meeting. These documents will be considered 'read' during the discussion.*

1. To Appoint a Chair

Chair

2. To Appoint a Vice Chair

Chair

3. To Approve Apologies for Absence

Clerk

4. Declaration of Interests and Consider Requests for Dispensation

Chair

5. To Approve the Minutes of the Meeting held on Monday 2nd March 2026

Chair

6. Matters Arising

Matters arising from the minutes that are not on the agenda or included in the committee reports.

Chair

7. Finance

RFO

a) To Approve the End of Year Accounts 2025-26

b) To Approve the Internal Auditor's Report for 2025-26

c) To Approve the Annual Governance & Accountability Return 2025-26 - Sections 1 & 2

d) To Appoint the Internal Auditor for 2026-27

e) To Receive the Current Financial & Budget Reports & Approve Receipts & Payments

f) Community Orchard Bench - *update*

g) Cheyne Walk Fence – *update*

h) Thwaite Road Play Area BMX/Pump Track - *update*

i) Cemetery Lychgate Roof Repairs – *update*

8. To Receive the Planning Applications & Decisions Report

Chair

9. St Mary's Church Ditchingham Maintenance Responsibility - *update*

Chair

Ditchingham Parish Council

10. To Receive Internal Reports from Committees/Councillors

- a) Chair's Report
- b) Community Chair's Report
 - Fete Working Party - *update*
- c) Planning & Highways Chair's Report
- d) Antisocial Behaviour In Ditchingham – *update*
- e) Tree Warden
 - Tree Maintenance - *update*

Chair
AG

Chair
NH
NH

11. To Consider Issues Not Decided by Committees

- a) Website Statistics 2025/26
- b) Ditchingham Community Orchard – April Visit

Chair

12. To Note Any Communication Received

- a) Broome and Ditchingham First Bus 41/41A Bus Routes
- b) Waterside Maltings Amenity Area – *update*

Chair
BB

13. Any Other Business

For discussion and information only; the Council cannot make decisions on these items.

Chair

14. To Receive items for the Next Agenda

Chair

15. To Note the Next Meeting Dates (*Planning Meetings arranged as required*)

- Monday 13th July 2026 - 7.30 pm
- Monday 14th September 2026 - 7.30 pm
- Monday 9th November 2026 - 7.30 pm

Chair

S. G. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 5th May 2026