

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 21st March 2022 at 7.30pm

This meeting will end at 21.00 hours or at the Chair's discretion. Speakers (both members of the public & Councillors) are reminded to address their comments through the Chair. The Chair will determine the order of speaking.

A. Parishioners' Matters of Concern

Parishioners are invited to address the Council to express their views or opinions on any matter on the agenda and shall not speak for more than 3 minutes. Any matter not listed on the agenda for the forthcoming meeting that a member of the public wishes to discuss will be progressed at the Chair's discretion. Where a Council decision is required, this will be considered for inclusion on the agenda of the next meeting; or for referral to the appropriate Council sub-committee or Clerk to respond.

B. To Receive External Reports

Introduction to Reclaim the Rain Project

AGENDA

*Once the meeting has commenced Only **MEMBERS OF THE COUNCIL** are allowed to speak unless expressly invited to do so by the Chair. Parishioners who continually speak in the meeting uninvited will be asked to leave.*

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| 1. To consider Apologies for Absence | <i>Clerk</i> |
| 2. Declaration of Interests and Consider Requests for Dispensation | <i>Chair</i> |
| 3. To Approve the Minutes of the Meeting held on 17th January 2022 | <i>Chair</i> |
| 4. Matters Arising | <i>Chair</i> |
| <i>From the minutes not on the agenda, nor included in the committee reports.</i> | |
| a) Community Noticeboard and Location | <i>KW</i> |
| b) Thwaite Road Dog Bin Relocation | <i>KW</i> |
| 5. To consider Co-option to fill the Casual Vacancies | <i>Chair</i> |
| <i>The Council requires that prospective candidates to apply in writing before the day of the meeting.</i> | |
| 6. Finance | |
| a) To Receive the Financial & Budget Reports & Approve Receipts & Payments | <i>RFO</i> |
| b) To Consider Streetlight Maintenance Quotations | |
| <i>- Energy Quotations - update</i> | |
| <i>- Streetlight Structural & Electrical Inspection - update</i> | |
| c) To Consider Tree Survey Quotations | |
| d) To Consider Local Projects Grants | |
| e) To Consider Norfolk Parish Training Support Subscription 2022-23 | |
| f) To Note NALC's 2021/22 Clerk's Pay Award | |
| g) Play Equipment Replacements and Repairs - update | |
| h) Grounds Maintenance Contractor - update | |
| 7. Chicken Roundabout | |
| a) Cultivation Licence for Chicken Roundabout - update | <i>JG</i> |

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b) To Consider Proposals for a Memorial and Sign at Chicken Roundabout - <i>update</i>	BB
8. Ditchingham United Charities	Chair
a) To Appoint a Trustee	
9. Annual Review Fees, Policies & Statutory Documents	JG
10. Planning Applications & Decisions	AL
a) Ref: 2022/0321	
Location: Land West of 91 Loddon Road Ditchingham Norfolk	
Proposal: Erection of single storey dwelling and cycle shed to rear.	
Application Type: Full Planning Permission	
11. To receive Internal Reports from Committees (<i>if required</i>)	
a) Chair's Report	Chair
b) Community Chair's Report	AG
- Tree Warden	
- The Queen's Platinum Jubilee Fete on Sunday 5 June 2022 – <i>update</i>	
- Platinum Jubilee Plaque for Village Sign	
c) Planning & Highways Chair's Report	AL
- Speed Awareness Machine (SAM2) – <i>update</i>	
12. To Consider Issues not Decided by Committees	
a) Flood Resilience Plan – <i>update</i>	KW
b) Reclaim the Rain Project – Decision on Becoming a Case Study	KW
c) Ditchingham Conservation Area Appraisal (<i>Windmill Green etc</i>)	KW
d) Norfolk Wildlife Trust Visit	KW
e) Police Community Walkabout	AL
- To Consider Combination Padlocks on the Lychgate Doors	
- To Consider CCTV in the Hollow Hill Bus Shelter	
f) The Big South Norfolk Litter Pick 14 th March- 30 th June 2022	Chair
13. To note Correspondence received	Chair
14. Any Other Business	Chair
<i>For discussion and information only, the Council may not make decisions on these items.</i>	
15. To Receive items for the Next Agenda	Chair
16. To Agree a Staff Pension Scheme	Chair
<i>The Council is recommended to RESOLVE in accordance with the Public Bodies (Admission to Meetings) Act 1960 this agenda item shall be closed to members of the Press and Public so the Council can discuss confidential matters.</i>	
17. To Confirm the Next Meeting Dates (<i>Planning Meetings arranged as required</i>)	Chair
• Monday 16 th May 2022 at 7.30pm – Annual Parish Meeting & Annual Parish Council Meeting	
• Monday 18 th July 2022 at 7.30pm	
• Monday 19 th September 2022 at 7.30pm	
• Monday 21 st November 2022 at 7.30pm	

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 15th March 2022