

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 10th November 2025 - 7.30 pm

A. Parishioners' Matters of Concern

Parishioners (and non-parishioners at the Chair's discretion) are welcome to address the Council to share their views or opinions on any matter listed on the agenda. Speakers are kindly asked to keep their comments to a maximum of three minutes.

For matters not included on the agenda of the forthcoming meeting, members of the public may raise them at the Chair's discretion. If a Council decision is required, the matter will be considered for inclusion on the agenda of the next meeting or referred to the appropriate Councillor or Clerk for a response.

B. County Councillor, District Councillor and External Reports

AGENDA

Lead

*Once the meeting has commenced, only **Members of the Council** may speak unless expressly invited to do so by the Chair. Attendees who repeatedly speak without invitation will be asked to leave.*

Councillors are expected to have reviewed all documents distributed with and supporting the agenda prior to the meeting. These documents will be considered 'read' during the discussion.

1. To Approve Apologies for Absence

Clerk

2. Declaration of Interests and Consider Requests for Dispensation

Chair

3. To Approve the Minutes of the Meetings held on Monday 8th September 2025

Chair

4. Matters Arising

Chair

Matters arising from the minutes that are not on the agenda or included in the committee reports.

5. To Consider Co-option & Event Organising Working Party

Chair

The Council requires prospective candidates to submit their applications in writing prior to the meeting date.

a) To Consider Co-option to fill the Casual Vacancy

b) To Consider forming an Event Organising Working Party

6. Finance

RFO

a) To Receive the Current Financial & Budget Reports & Approve Receipts & Payments

b) To Consider Cheyne Walk Wooden Posts Replacement Quotations

c) To Consider Thwaite Road Play Area BMX Track Consultation Fee

d) To Consider Thwaite Road Play Area BMX Track Clearance Quotations

e) To Consider and Approve the Budget and Precent for 2026-27

f) Cemetery Lychgate Roof Repairs – update

7. To Receive the Planning Applications & Decisions Report

Chair

Ditchingham Parish Council

- | | |
|---|--|
| <p>8. To Receive Internal Reports from Committees/Councillors</p> <p>a) Chair's Report</p> <ul style="list-style-type: none"> - River Waveney Trust - Support For Bathing Water Application <p>b) Community Chair's Report</p> <ul style="list-style-type: none"> - Play Areas Inspection 3rd year – booked October 2025 - Tree Survey – booked December 2025 <p>c) Planning & Highways Chair's Report</p> <ul style="list-style-type: none"> - Ditchingham Dam Article 4 Direction - South Norfolk Village Clusters Housing Allocations Plan Consultation – <i>update</i> <p>d) Antisocial Behaviour In Ditchingham - <i>update</i></p> | <p>KW</p> <p>AG
Clerk
Clerk
KW</p> <p>NH</p> |
| <p>9. To Consider Issues Not Decided by Committees</p> <p>a) To Review the Grounds Maintenance Contract</p> <p>b) Launch of Targeted Consultation on Proposals for East Pye Solar</p> <p>c) Defibrillator Bleed Kits Installed</p> <p>d) Assertion 10 – Digital and Data Compliance from April 2025
<i>Councils need to comply to the Smaller Authorities Proper Practices Panel (SAPPP) Practitioners Guide 2025</i></p> <p>e) Tree Warden - Basic Tree Survey & Inspection course – 10th October 2025 – <i>update</i></p> | <p>KW</p> <p>NH
Chair</p> |
| <p>10. To Note Correspondence Received</p> <p>a) Waterside Maltings Amenity Area – <i>Parishioner Complaints</i></p> <p>b) Maltings Meadow Sports Pavilion – <i>Parishioner Complaint</i></p> <p>c) Acquisition of Go-East Anglia and Passenger First Network Engagement</p> | <p>BB</p> |
| <p>11. Any Other Business</p> <p><i>For discussion and information only; the Council cannot make decisions on these items.</i></p> <p>a) Remembrance Service – Village Sign 9th November 2025 - <i>update</i></p> | <p>Chair</p> <p>AEH</p> |
| <p>12. To Receive items for the Next Agenda</p> | <p>Chair</p> |
| <p>13. To Note the Next Meeting Dates (<i>Planning Meetings arranged as required</i>)</p> <ul style="list-style-type: none"> • Monday 12th January 2026 - 7.30 pm • Monday 9th March 2026 - 7.30 pm • Monday 11th May 2026 - 7.30 pm - Annual Parish Meeting & Annual Parish Council Meeting • Monday 13th July 2026 - 7.30 pm • Monday 14th September 2026 - 7.30 pm • Monday 9th November 2026 - 7.30 pm | <p>Chair</p> |

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 4th November 2025