

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 20th November 2023 at 7.30 pm

This meeting will end at 21.30 hours or at the Chair's discretion

A. Parishioners' Matters of Concern

Parishioners (non-parishioners at the Chair's discretion) are invited to address the Council to express their views or opinions on any matter on the agenda and shall not speak for more than 3 minutes. Any matter not listed on the agenda for the forthcoming meeting that a member of the public wishes to discuss will be progressed at the Chair's discretion. Where a Council decision is required, this will be considered for inclusion on the agenda of the next meeting; or for referral to the appropriate Council sub-committee or Clerk to respond.

B. To Receive External Reports

AGENDA

Lead

*Once the meeting has commenced Only **MEMBERS OF THE COUNCIL** are allowed to speak unless expressly invited to do so by the Chair. Other attendees who continually speak in the meeting uninvited will be asked to leave. Councillors are required to have read all papers distributed with and supporting the agenda as these will be assumed 'as read.'*

1. To Approve Apologies for Absence

Clerk

2. Declaration of Interests and Consider Requests for Dispensation

Chair

3. To Approve the Minutes of the Meetings held on 18th September 2023

Chair

4. Matters Arising

Chair

From the minutes not on the agenda, nor included in the committee reports.

5. To Consider Co-option to fill the Casual Vacancies

Chair

The Council requires that prospective candidates to apply in writing before the day of the meeting

6. Finance

RFO

a) To Receive the Current Financial & Budget Reports & Approve Receipts & Payments

b) To Consider the Responsibility of the Maintenance of St Mary's Churchyard Ditchingham

Notice from Ditchingham Parochial Church Council

'Following the closure of the churchyard at St Mary's Church Ditchingham to burials by Order in Council dated 05/10/2023 the Parochial Church Council of the said church and parish hereby requests the Ditchingham Parish Council to take over responsibility for the maintenance of the said churchyard pursuant to section 215(2) of the Local Government Act 1972. This notice is served without prejudice to any previous notice having the same or similar effect.'

c) To Approve the Budget and Precept for 2024/25

d) To Approve the Chicken Roundabout Lectern Design and Order

e) Bungay Community First Responder Grant Request

7. Street Lamps

a) Replacement Street Lamps (2) in Beevors Gardens and Green Lane - update

b) Street Lamp Policy Amendment - update

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8. Planning and Highways a) To Receive the Planning Applications & Decisions Report	KW
9. To receive Internal Reports from Committees <i>(if required)</i> a) Chair's Report b) Community Chair's Report - Allotment Renewals – <i>update</i> - Play Area & Handyman Repairs – <i>update</i> c) Planning & Highways Chair's Report - Additional SAM2 Locations – <i>update</i>	KW AG KW
10. To Note Correspondence Received a) Royal British Legion – Grant thank you letter	Chair
11. To Consider Issues Not Decided by Committees a) Anti-social behaviour in The Dip – <i>update</i> b) Green Lane Meeting – <i>update</i> c) Remembrance Poppy Wreath – <i>update</i> d) Defibrillator – <i>update</i> e) Village Sign War Memorial Plaques – <i>update</i> f) Village Hall Sandbags	Chair AEH
12. Any Other Business <i>For discussion and information only, the Council may not make decisions on these items.</i>	Chair
13. To Receive items for the Next Agenda a) Biodiversity Policy	Chair
14. To Confirm the Next Meeting Dates <i>(Planning Meetings arranged as required)</i> - Monday 15th January 2024 at 7.30 pm - Monday 18th March 2024 at 7.30 pm - Monday 20th May 2024 at 7.30 pm – Annual Parish Meeting & Annual Parish Council Meeting - Monday 15th July 2024 at 7.30 pm - Monday 16th September 2024 at 7.30 pm - Monday 18th November 2024 at 7.30 pm	Chair

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 14th November 2023