

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 21st November 2022 at 7.30pm

This meeting will end at 21.00 hours or at the Chair's discretion. Speakers (both members of the public & Councillors) are reminded to address their comments through the Chair and the Chair will determine the order of speaking.

A. Parishioners' Matters of Concern

Parishioners are invited to address the Council to express their views or opinions on any matter on the agenda and shall not speak for more than 3 minutes. Any matter not listed on the agenda for the forthcoming meeting that a member of the public wishes to discuss will be progressed at the Chair's discretion. Where a Council decision is required, this will be considered for inclusion on the agenda of the next meeting; or for referral to the appropriate Council sub-committee or Clerk to respond.

B. To Receive External Reports

AGENDA

*Once the meeting has commenced Only **MEMBERS OF THE COUNCIL** are allowed to speak unless expressly invited to do so by the Chair. Parishioners who continually speak in the meeting uninvited will be asked to leave.*

- | | Lead |
|--|-------------|
| 1. To consider Apologies for Absence | Clerk |
| 2. Declaration of Interests and Consider Requests for Dispensation | Chair |
| 3. To Approve the Minutes of the Meetings held on 3rd October 2022 | Chair |
| 4. Matters Arising
<i>From the minutes not on the agenda, nor included in the committee reports.</i> | Chair |
| a) Noticeboard - update | KW |
| 5. To consider Co-option to fill the Casual Vacancies
<i>The Council requires that prospective candidates to apply in writing before the day of the meeting.</i> | Chair |
| 6. Finance | RFO |
| a) To Receive the Current Financial & Budget Reports & Approve Receipts & Payments | |
| b) To Note the NALC/NJC Clerk's Salary Increase (as circulated) | |
| c) To Approve the Budget and Precept 2023-24
<i>To receive a Recommendation from the Finance & Resources Advisory Committee</i> | |
| d) Streetlights
- To Consider Energy Quotations | |
| e) To Consider Tree Works Quotations | |
| f) Play Area Equipment - update
- Picnic Benches | |
| - Drapers Lane Bench - update | |
| - Roundabout c/f (no quotations received yet) | |
| g) Daffodil Planting - update | |
| h) Funding for the Hollow Hill Conservation Area – update | |

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7. Chicken Roundabout	BB
a) Memorial – <i>update</i>	
8. To Approve the Reviewed Policies	Chair
a) Financial Regulations including Recommendation 1 from the Internal Audit	
9. Planning and Highways	KW
a) To Receive the Planning Applications & Decisions Report	
10. To receive Internal Reports from Committees <i>(if required)</i>	
a) Chair's Report	Chair
b) Community Chair's Report	AG
c) Planning & Highways Chair's Report	KW
- Dangerous Crossing at Pirnhow Street, Ditchingham	
- Pavements	
11. To Consider Issues Not Decided by Committees	
a) Hollow Hill Conservation Area - <i>update</i>	BB
b) Norfolk Wildlife Trust– <i>update</i>	KW
c) Revised Parliamentary Boundaries 2023	KW
d) 'Warm Spaces' Provision	KW
12. To note Correspondence Any Received	Chair
13. Any Other Business	Chair
<i>For discussion and information only, the Council may not make decisions on these items.</i>	
a) Commemorative Poppy Wreath – <i>update</i>	
b) Parishioner's Request for a Village War Memorial	
c) Defibrillator – <i>update</i>	
- Defibrillator Training	
14. To Receive items for the Next Agenda	Chair
15. To Confirm the Next Meeting Dates <i>(Planning Meetings arranged as required)</i>	Chair
• Monday 16 th January 2023 at 7.30pm	
• Monday 20 th March 2023 at 7.30pm	
• Monday 15 th May 2023 at 7.30pm – APM & APCM	
• Monday 17 th July 2023 at 7.30pm	
• Monday 18 th September 2023 at 7.30pm	
• Monday 20 th November 2023 at 7.30pm	

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 15th November 2022