

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 15th November 2021 at 7.30pm

A. Parishioners' Matters of Concern

Parishioners are invited to address the Council to express their views or opinions on any matter on the agenda. Any matter not listed on the agenda for the forthcoming meeting that a member of the public wishes to discuss will be progressed at the Chair's discretion. Where a Council decision is required, this will be considered for inclusion on the agenda of the next meeting; or for referral to the appropriate Council sub-committee.

B. To Receive External Reports

AGENDA

	Lead
1. To consider Apologies for Absence	Clerk
2. Declaration of Interests and Consider Requests for Dispensation	Chair
3. To Approve the Minutes of the Meeting held on 20 th September 2021	Chair
4. Matters Arising <i>From the minutes not on the agenda, nor included in the committee reports.</i>	Chair
5. Co-option to fill Casual Vacancies <i>To consider co-option of any Parishioners who have offered themselves for co-option. The Council requires that prospective candidates to apply in writing before 4pm on the day of the meeting.</i>	Chair
6. Finance	
a) To Receive the Financial & Budget Reports & Approve Receipts & Payments	RFO
b) To Agree the Budget and Precept 2022-23 <i>To receive a Recommendation from the Finance & Resources Advisory Committee</i>	RFO
c) Play Equipment Replacements and Repairs <i>To receive a Recommendation from the Community Advisory Committee</i>	Chair
d) To Consider LED Street Lights Management, Funding & Policy Review	JG
7. Chicken Roundabout	Chair
a) PROPOSAL: 'The Council reverses the decision made at the July meeting to remove the maintenance of A143/B1332 roundabout (AKA Chicken Roundabout) from the Clinks Care Farm contract and make it the responsibility of Norfolk County Council'. <i>Subject to satisfactory permissions (from NCC) and the Proper Officer having seen appropriate H&S and insurance documentation (from Clinks Care Farm) DPC keeps the roundabout maintenance within the Clinks contract."</i>	
b) To Consider Proposals for a Memorial and Sign at Chicken Roundabout - update	BB
8. To Consider a Policy Amendment	JG
a) Communication Policy & Social Media Policy	
9. Planning Applications & Decisions	AL

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10. To receive Internal Reports from Committees *(if required)*

a) Chair's Report

b) Community Chair's Report

- Tree Warden
- The Queen's Platinum Jubilee Fete on Sunday 5 June 2022 – update
- Platinum Jubilee Plaque for Village Sign
- Thwaite Road Play Area 'Wild Area' Clearance

c) Planning & Highways Chair's Report

- Speed Awareness Machine (SAM2) - *update*
- Memorandum of Understanding - *update*

Chair
AG

AL
KW
Clerk

11. To Consider Issues not Decided by Committees

a) COVID Memorial Plaque

Chair

12. To note Correspondence received

a) Emails from Parishioner *(circulated as received)*

Chair

13. Any Other Business

For discussion and information only, the Council may not make decisions on these items.

a) Defibrillator - *update*

Chair

14. To Receive items for the Next Agenda

Chair

15. To confirm the Next Meeting Dates

- Monday 17th January 2022 at 7.30pm
- Monday 21st March 2022 at 7.30pm
- Monday 16th May 2022 at 7.30pm – APM & APCM
- Monday 18th July 2022 at 7.30pm
- Monday 19th September 2022 at 7.30pm
- Monday 21st November 2022 at 7.30pm

Chair

Planning Meetings arranged as required.

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 9th November 2021