

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

ANNUAL PARISH COUNCIL MEETING

The meeting will be held virtually using the Zoom platform on

Monday 3rd May 2021

A. Parishioners' Matters of Concern

Members of the public are welcome to join the meeting, please contact the Clerk by email on clerkdpc@aol.co.uk for the Zoom link or to send questions.

B. To Receive External Reports

AGENDA

	Lead
1. To Appoint a Chair <i>In the interest of ensuring that the meeting is conducted in an efficient manner and consistent with previous years approach the Clerk will ask for a show of hands to establish which members are prepared to stand as Chair. The Chair to sign the Declaration of Acceptance of Office form.</i>	Clerk
2. To Appoint a Vice Chair <i>The Chair as appointed at item 1 above will now preside.</i>	Chair
3. To consider Apologies for Absence	Clerk
4. Declaration of Interests and Consider Requests for Dispensation	Chair
5. To Approve the Minutes of the Meeting held on 15th March 2021 <i>The approved minutes to be signed at the next proper meeting.</i>	Chair
6. Matters Arising <i>From the minutes not on the agenda, nor included in committee reports.</i>	Chair
a) Grit Bins - update	AL
7. Co-option to fill Casual Vacancies <i>To consider co-option of any parishioners who have offered themselves for co-option.</i>	Chair
8. Finance	
a) To Approve the Internal Auditor's Report 2020/21	Chair
b) To confirm & sign the Annual Governance & Accountability Return Section 1 and 2	Chair
c) Appoint an Internal Auditor for 2020/21	RFO
d) To Receive the Financial & Budget Reports & Approve Receipts & Expenditure	Clerk
e) New Dog Waste Bin – Thwaite Road/Tunneys Lane Junction - update	Clerk
f) To Consider the LED Street Light Quotations	EC
g) Street Light Energy Contractor – update	RFO
h) To Consider Parish Partnership Bids	EC
9. To Elect Committees and Representatives <i>This item is to elect committee membership only, the election of the Chairs to the Committees is delegated to the Committee.</i>	Chair
a) Community (advisory)	
b) Planning & Highways (advisory)	

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c) Finance & Resources (decision & advisory)

The election of Finance & Resources Committee is for one Councillor member only, the other members of The Finance & Resources Committee being the Chairs of the other committees as elected above.

d) To appoint a Member to the Village Hall Committee

e) To appoint a Trustee to Ditchingham United Charities

10. To Consider the New Street Light Policy

EC

11. To receive Internal Reports from Committees (if required)

a) Chair's Report

Chair

b) Community Chair's Report

AS

c) Planning & Highways Chair's Report

EC

- Proposed 20mph limit - Ditchingham, Off Hamilton Way

- SAM2 – update

JK

12. Consider Issues not decided by Committees

a) Bungay Town Council – Flood Community Group & Flood Plan update

CL

13. To Note Correspondence received

Chair

a) BACT – Grant Request

14. Any Other Business

Chair

For discussion and information only, the Council may not make decisions on these items.

15. To receive items for the Next Agenda

Chair

16. To confirm the Dates of the Next Meetings

Chair

- Monday 19th July 2021 at 7.30pm
- Monday 20th September 2021 at 7.30pm
- Monday 15th November 2021 at 7.30pm

Planning Meetings arranged as required.

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 27th April 2021