

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 20th March 2023 at 7.30pm

This meeting will end at 21.00 hours or at the Chair's discretion. Speakers (both Councillors & Members of the Public) are reminded to address their comments through the Chair and the Chair will determine the order of speaking. Councillors are required to have read all papers distributed with and supporting the agenda as these will be assumed 'as read'.

A. Parishioners' Matters of Concern

Parishioners (non-parishioners at the Chair's discretion) are invited to address the Council to express their views or opinions on any matter on the agenda and shall not speak for more than 3 minutes. Any matter not listed on the agenda for the forthcoming meeting that a member of the public wishes to discuss will be progressed at the Chair's discretion. Where a Council decision is required, this will be considered for inclusion on the agenda of the next meeting; or for referral to the appropriate Council sub-committee or Clerk to respond.

B. To Receive External Reports

AGENDA

*Once the meeting has commenced Only **MEMBERS OF THE COUNCIL** are allowed to speak unless expressly invited to do so by the Chair. Other attendees who continually speak in the meeting uninvited will be asked to leave.*

1. To consider Apologies for Absence

2. Declaration of Interests and Consider Requests for Dispensation

3. To Approve the Minutes of the Meetings held on 16th January 2023

4. Matters Arising

From the minutes not on the agenda, nor included in the committee reports.

- a) A complaint to Newsquest about Misreporting
- b) Receipt of letter from & acknowledgement of letter to New Rock Solicitors

5. Finance

- a) To Receive the Current Financial & Budget Reports & Approve Receipts & Payments
- b) To Consider Continued Support of The Parishioner Parish Magazine & Website
- c) To Approve Hollow Hill Orchard Tree Watering Quotation
- d) To Consider General Reserves Balances
- e) The King's Coronation
 - To Consider a Village Sign Plaque
 - To Consider an Event or Gift - SNC is offering a £200 Grant
- f) Village War Memorial Quotations
- g) Internal Audit 2022-23 – 16th April 2023
- h) Grounds Maintenance 2023 - update
- i) Play Area Roundabout Refurbishment - update
- j) Primary School and Belsey Bridge Road Grit Bin Requests - update
- k) Tree Surgery & Tree Warden Report – update

Lead

Clerk

Chair

Chair

Chair

RFO

Ditchingham Parish Council

6. Annual Review of Fees, Policies & Statutory Documents a) Asset Register - <i>(updated)</i> b) Cemetery Fees c) Current Code of Conduct Policy – <i>to 4th May 2023</i> d) New Local Government Association's Code of Conduct Policy – <i>from 5th May 2023</i> e) General Data Protection Regulations Policy f) Publication Scheme g) Risk Assessment h) Standing Orders i) All other Policies - <i>(as published)</i>	Chair
7. Planning and Highways a) To Receive the Planning Applications & Decisions Report	KW
8. To receive Internal Reports from Committees <i>(if required)</i> a) Chair's Report b) Community Chair's Report - Chicken Roundabout c) Planning & Highways Chair's Report - Dangerous Crossing at Pirnhow Street, Ditchingham – <i>update</i>	Chair AG KW
9. To Consider Issues Not Decided by Committees a) Hollow Hill Conservation Area – <i>Planting update 20th & 27th February 2023</i>	BB
10. To Note Correspondence Received a) The South Norfolk Big Litter Pick 2023 - 13th March-30th June 2023	Chair
11. Any Other Business <i>For discussion and information only, the Council may not make decisions on these items.</i> a) Defibrillator Training – <i>c/f</i> b) Commonwealth War Graves Commission <i>Request to install signs indicating war graves at Ditchingham Cemetery</i> c) Website Statistics for 2022-23 d) To Note the Parish Election on Thursday 4th May 2023 <i>Nomination Papers must be with South Norfolk Council by Tuesday 4th April 2023</i>	Chair
12. To Receive items for the Next Agenda	Chair
13. To Confirm the Next Meeting Dates <i>(Planning Meetings arranged as required)</i> • Monday 20th March 2023 at 7.30pm • Monday 15th May 2023 at 7.30pm – <i>Annual Parish Meeting & Annual Parish Council Meeting</i> • Monday 17th July 2023 at 7.30pm • Monday 18th September 2023 at 7.30pm • Monday 20th November 2023 at 7.30pm	Chair

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 15th March 2023