

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

ANNUAL PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 14th July 2025 - 7.30 pm

A. Parishioners' Matters of Concern

Parishioners (and non-parishioners at the Chair's discretion) are welcome to address the Council to share their views or opinions on any matter listed on the agenda. Speakers are kindly asked to keep their comments to a maximum of three minutes.

For matters not included on the agenda of the forthcoming meeting, members of the public may raise them at the Chair's discretion. If a Council decision is required, the matter will be considered for inclusion on the agenda of the next meeting or referred to the appropriate Councillor or Clerk for a response.

B. County Councillor, District Councillor and External Reports

AGENDA

Lead

*Once the meeting has commenced, only **Members of the Council** may speak unless expressly invited to do so by the Chair. Attendees who repeatedly speak without invitation will be asked to leave.*

Councillors are expected to have reviewed all documents distributed with and supporting the agenda prior to the meeting. These documents will be considered 'read' during the discussion.

1. To Approve Apologies for Absence

Clerk

2. Declaration of Interests and Consider Requests for Dispensation

Chair

3. To Approve the Minutes of the Meetings held on 12th May 2025

Chair

4. Matters Arising

Chair

Matters arising from the minutes that are not on the agenda or included in the committee reports.

5. To Consider Co-option to fill the Casual Vacancies

Chair

The Council requires prospective candidates to submit their applications in writing prior to the meeting date.

6. Finance

RFO

- a) Annual Governance and Accountability Return (AGAR) External Audit Form – Receipt
- b) To Appoint the Internal Auditor for 2025-26 - *update*
- c) To Receive the Current Financial & Budget Reports & Approve Receipts & Payments
- d) To Review and Consider Insurance Quotations
- e) To Consider Cemetery Lychgate Roof Repairs Quotations
- f) To Consider Joining CPRE Norfolk - CPRE Norfolk Anti Mega Solar Alliance
- g) To Consider Parish Partnership Scheme for Local Highway Improvements
- h) Street Lighting Repairs - *update*
- i) Bungay Conservation Volunteers – Community Orchard - *update*

7. To Receive the Planning Applications & Decisions Report

Chair

Ditchingham Parish Council

8. To Receive Internal Reports from Committees	
a) Chair's Report	KW
- Thwaite Road Play Area BMX Track Consultation - <i>update</i>	
b) Community Chair's Report	AG
c) Planning & Highways Chair's Report	KW
9. To Note Correspondence Received	Chair
a) Local Government Reorganisation in Norfolk	
b) Concerns Raised About Behaviour at The Dip Skate Park	
c) Phase Two Statutory Consultation for East Pye Solar	
10. To Consider Issues Not Decided by Committees	
a) Cheyne Walk – Wooden Posts Replacement	TS
b) To Consider a Village Fete	KW
c) Tree Warden - Basic Tree Survey & Inspection course – 10th October 2025	Clerk
11. Any Other Business	Chair
<i>For discussion and information only; the Council cannot make decisions on these items.</i>	
12. To Receive items for the Next Agenda	Chair
13. To Note the Next Meeting Dates (<i>Planning Meetings arranged as required</i>)	Chair
• Monday 8th September 2025 - 7.30 pm	
• Monday 10th November 2025 - 7.30 pm	

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 8th July 2025