

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 15th July 2024 - 7.30 pm

A. Parishioners' Matters of Concern

Parishioners (non-parishioners at the Chair's discretion) are invited to address the Council to express their views or opinions on any matter on the agenda and shall not speak for more than 3 minutes. Any matter not listed on the agenda for the forthcoming meeting that a member of the public wishes to discuss will be progressed at the Chair's discretion. Where a Council decision is required, this will be considered for inclusion on the agenda of the next meeting; or for referral to the appropriate Council Councillor or Clerk to respond.

B. To Receive External Reports

AGENDA

Lead

*Once the meeting has commenced Only **MEMBERS OF THE COUNCIL** are allowed to speak unless expressly invited to do so by the Chair. Other attendees who continually speak in the meeting uninvited will be asked to leave. Councillors are required to have read all papers distributed with and supporting the agenda as these will be assumed 'as read.'*

1. To Approve Apologies for Absence

Clerk

2. Declaration of Interests and Consider Requests for Dispensation

Chair

3. To Approve the Minutes of the Meetings held on 20th May 2024

Chair

4. Matters Arising

Chair

From the minutes not on the agenda, nor included in the committee reports.

5. To Consider Co-option to fill the Casual Vacancies

Chair

The Council requires that prospective candidates apply in writing before the day of the meeting.

6. Finance

RFO

a) Annual Governance and Accountability Return (AGAR) External Audit Form - Receipt

b) To Receive the Current Financial & Budget Reports & Approve Receipts & Payments

c) To Consider the Status of Restricted and Earmarked Reserves

i) Should some be changed?

ii) Review amounts

d) To Consider a Poppy Wreath for Remembrance Sunday

7. To Receive the Planning Applications & Decisions Report

Chair

8. To receive Internal Reports from Committees (if required)

a) Chair's Report

Chair

- The Chicken Roundabout Lectern - update

b) Community Chair's Report

- Pride in Place Community Grant - Clean Up & Bloom - expenditure

- Allotments – update

AG
Clerk
Chair

Ditchingham Parish Council

- c) Planning & Highways Chair's Report
 - Hamilton Way Correspondence

9. To Note Correspondence Received

- a) Closure of Saint Mary's Ditchingham Notice

Chair

10. To Consider Issues Not Decided by Committees

- a) The Parishioner Magazine
- b) Cemetery & Chicken Roundabout Grass Cutting
- c) Ditchingham Village Fete 7th July 2024 – *update*
- d) Village Sign War Memorial Plaques – *update*

Chair

AEH

11. Any Other Business

For discussion and information only, the Council may not make decisions on these items.

Chair

12. To Receive items for the Next Agenda

Chair

13. To Confirm the Next Meeting Dates (*Planning Meetings arranged as required*)

- Monday 16th September 2024 - 7.30 pm
- Monday 18th November 2024 - 7.30 pm

Chair

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 9th July 2024