

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 24th July 2023 at 7.30pm

This meeting will end at 21.30 hours or at the Chair's discretion. Speakers (both Councillors & Members of the Public) are reminded to address their comments through the Chair and the Chair will determine the order of speaking. Councillors are required to have read all papers distributed with and supporting the agenda as these will be assumed 'as read'.

A. Parishioners' Matters of Concern

Parishioners (non-parishioners at the Chair's discretion) are invited to address the Council to express their views or opinions on any matter on the agenda and shall not speak for more than 3 minutes. Any matter not listed on the agenda for the forthcoming meeting that a member of the public wishes to discuss will be progressed at the Chair's discretion. Where a Council decision is required, this will be considered for inclusion on the agenda of the next meeting; or for referral to the appropriate Council sub-committee or Clerk to respond.

B. To Receive External Reports

*Cllr Daplyn to complete a **Declaration Of Acceptance Of Office Form** before the start of the meeting.*

AGENDA

*Once the meeting has commenced Only **MEMBERS OF THE COUNCIL** are allowed to speak unless expressly invited to do so by the Chair. Other attendees who continually speak in the meeting uninvited will be asked to leave.*

	Lead
1. To Approve Apologies for Absence	Clerk
2. Declaration of Interests and Consider Requests for Dispensation	Chair
3. To Approve the Minutes of the Meetings held on 15 th May 2023	Chair
4. Matters Arising <i>From the minutes not on the agenda, nor included in the committee reports.</i>	Chair
5. To Consider Co-option to fill the Casual Vacancies <i>The Council requires that prospective candidates to apply in writing before the day of the meeting</i>	Chair
6. Finance	RFO
a) To Appoint the Internal Auditor for 2023-24 - update	
b) To Receive the Current Financial & Budget Reports & Approve Receipts & Payments	
c) The King's Coronation Plaque - update	
d) Village War Memorial Grants - update	
e) Grounds Maintenance 2023 Additional Work Quotation	
f) Play Area Roundabout Refurbishment - update	
g) To Consider a Poppy Wreath for Remembrance Day	
7. Planning and Highways	KW
a) To Receive the Planning Applications & Decisions Report	

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8. To receive Internal Reports from Committees <i>(if required)</i>	
a) Chair's Report	KW
b) Community Chair's Report	AG
- The Dip & Play Area Annual Inspection	
- To Consider Change of Play Area Inspectors	
c) Planning & Highways Chair's Report	
- Dangerous Crossing at Pirnhow Street, Ditchingham	KW
- Chicken Roundabout Lectern – <i>update</i>	
9. To Consider Issues Not Decided by Committees	Chair
a) Hollow Hill Community Orchard <i>Update</i>	
- Wildflowers	
- Watering Arrangement	
- To Consider Proposal to Purchase Signs for the Gate to the Orchard	
b) Invitation to Bid for Parish Partnership 2024/25 - For Local Highway Improvements	
c) Consider actions the PC can take to recruit more Councillors	
10. To Note Correspondence Received	Chair
a) Ditchingham United Charities Annual Report 2022-23	
11. Any Other Business	Chair
<i>For discussion and information only, the Council may not make decisions on these items.</i>	
12. To Receive items for the Next Agenda	Chair
13. To Confirm the Next Meeting Dates <i>(Planning Meetings arranged as required)</i>	Chair
• Monday 18 th September 2023 at 7.30pm	
• Monday 20 th November 2023 at 7.30pm	

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 18th July 2023