

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 18th July 2022 - 6.30pm

This meeting will end at 21.00 hours or at the Chair's discretion. Speakers (both members of the public & Councillors) are reminded to address their comments through the Chair and the Chair will determine the order of speaking.

A. Ditchingham Conservation Area Character Appraisal 6.30 -7.30 pm

Chris Bennett South Norfolk & Broadland District Council Senior Heritage & Design Officer from 6.30-7.30pm

Ditchingham Conservation Area Character Appraisal: The draft appraisal includes conservation management guidelines and is available to view online from the 4th July to 1st August 2022 at <https://www.southnorfolkandbroadland.gov.uk/conservation-areas-south-norfolk>

B. Parishioners' Matters of Concern

Parishioners are invited to address the Council to express their views or opinions on any matter on the agenda and shall not speak for more than 3 minutes. Any matter not listed on the agenda for the forthcoming meeting that a member of the public wishes to discuss will be progressed at the Chair's discretion. Where a Council decision is required, this will be considered for inclusion on the agenda of the next meeting; or for referral to the appropriate Council sub-committee or Clerk to respond.

C. To Receive External Reports

MEETING – 7.30pm

AGENDA

*Once the meeting has commenced Only **MEMBERS OF THE COUNCIL** are allowed to speak unless expressly invited to do so by the Chair. Parishioners who continually speak in the meeting uninvited will be asked to leave.*

1. To consider Apologies for Absence

Lead

Clerk

2. Declaration of Interests and Consider Requests for Dispensation

Chair

3. To Approve the Minutes of the Meetings held on 16th and 30th May 2022

Chair

4. Matters Arising

From the minutes not on the agenda, nor included in the committee reports.

Chair

a) Noticeboards

KW

5. To consider Co-option to fill the Casual Vacancies

The Council requires that prospective candidates to apply in writing before the day of the meeting.

Chair

6. Finance

a) To Note the Annual Governance & Accountability Return was submitted to the External Auditors on 25th May 2022

RFO

b) To Appoint the Internal Auditor for 2022-23 - update

c) To Receive the Current Financial & Budget Reports & Approve Receipts & Payments

d) Streetlights

- Energy Quotations - update

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- New or Removal of 16 Red Rated Street Lights - <i>update</i>		
e) To Receive Tree Works Quotations		
f) To Receive Community Noticeboard Quotations		
g) To Receive Insurance Quotations		
7. Chicken Roundabout – <i>update</i>		<i>Chair</i>
a) Memorial		<i>BB</i>
b) Autumn Planting		
8. To Approve the Reviewed Policies		<i>Chairs</i>
a) Financial Regulations including Recommendation 1 from the Internal Audit		<i>JG</i>
b) Streetlight Policy		<i>JG</i>
c) Council Committee Policies and Sub & Advisory Committees Terms of Reference		
- Finance and Resources		<i>JG</i>
- Planning and Highways (<i>no change</i>)		<i>AL</i>
- Community Committee		<i>AG</i>
9. Planning and Highways		<i>AL</i>
To Consider Application:		
a) Application No: BA/2022/0227/FUL		
Proposal: Replacement 3 bedroom dwelling		
Address: Pymoor, Falcon Lane, Ditchingham, Norfolk		
b) To Receive the Planning Applications & Decisions Report		
c) East Suffolk Council Consultation on Small Scale Housing in the Countryside		
<i>ESC is inviting comments on a new planning document which provides guidance on the development of small-scale housing, of up to five dwellings, in the countryside (ends 5th August 2022).</i>		
10. To receive Internal Reports from Committees (<i>if required</i>)		
a) Chair's Report		<i>Chair</i>
b) Community Chair's Report		<i>AG</i>
- To Consider the Play Equipment Report Recommendations		
- The Dip Goal Posts		
- Tree Warden - <i>update</i>		
- The Queen's Platinum Jubilee Fete on Sunday 5 June 2022 – <i>update</i>		
c) Planning & Highways Chair's Report		<i>AL</i>
- Speed Awareness Machine (SAM2) – <i>update</i>		
11. To Consider Issues Not Decided by Committees		
a) Reclaim the Rain Project – <i>update</i>		<i>KW</i>
b) Ditchingham Conservation Area Character Appraisal		
c) Proposal To Plant Fruit Trees on the Hollow Hill Road Land		<i>BB</i>
d) Norfolk Wildlife Trust Proposal – <i>update</i>		<i>KW</i>
e) To Consider Supporting Bathing Water Status at Falcon Meadows		
<i>River Waveney Trust interest in applying for Falcon Meadow to become a designated inland bathing water site.</i>		<i>FH</i>
12. To note Correspondence received		<i>Chair</i>
13. Any Other Business		<i>Chair</i>
<i>For discussion and information only, the Council may not make decisions on these items.</i>		

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14. To Receive items for the Next Agenda

Chair

15. To Confirm the Next Meeting Dates (*Planning Meetings arranged as required*)

Chair

- Monday 19th September 2022 at 7.30pm
- Monday 21st November 2022 at 7.30pm

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 12th July 2022