

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 19th July 2021 at 7.30pm

The meeting will be held following the current Government Guidelines:

<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do#other-circumstances-where-you-can-gather-in-larger-groups>:

- To fulfil legal obligations
- The arrangements for safely meeting includes following village hall/meeting place guidelines including risk assessment, track and trace, social distancing, wearing of masks, hand sanitising and ventilation

A. Parishioners' Matters of Concern

Parishioners are invited to address the Council to express their views or opinions on any matter on the agenda. Any matter not listed on the agenda for the forthcoming meeting that a member of the public wishes to discuss will be progressed at the Chair's discretion. Where a Council decision is required, this will be considered for inclusion on the agenda of the next meeting; or for referral to the appropriate Council sub-committee.

B. To Receive External Reports

AGENDA		Lead
1. To consider Apologies for Absence		Clerk
2. Declaration of Interests and Consider Requests for Dispensation		Chair
3. To Approve the Minutes of the Meeting held on 3 rd May 2021 <i>The approved minutes to be signed at the next proper meeting.</i>		Chair
4. Matters Arising <i>From the minutes not on the agenda, nor included in committee reports.</i>		Chair
5. Co-option to fill Casual Vacancies <i>To consider co-option of any parishioners who have offered themselves for co-option.</i>		Chair
6. Finance		RFO
a) To Confirm the Internal Auditor for 2020/21		
b) To note the Annual Governance and Accountability Return was submitted to the External Auditors on 27 th May 2021		
c) To Receive the Financial & Budget Reports & Approve Receipts & Payments		
d) Online Banking Procedure		
e) To Consider an Internal Transfer from the Community Account to The Saver Account		
f) New Dog Waste Bin – Thwaite Road/Tunneys Lane Junction - <i>update</i>		
g) LED Street Lights – <i>update</i>		EC
h) Play Equipment - To Consider replacing the Ladder Climb with a Scramble Climb & Repairs		
i) To Consider Subscribing to Norfolk Training Partnership Support		
j) To Consider a Replacement Community Noticeboard		Chair
k) To Consider Parish Partnership Bids		EC

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7. To consider a New Policy a) NALC Bullying & Harassment Policy	Chair
8. Highways & Planning a) Hamilton Way, Ditchingham - Streetlighting Requirements b) South Norfolk Village Clusters Housing Allocations Plan - Regulation 18 Consultation c) To Consider Proposals for a Memorial and Signage at Chicken Roundabout d) Planning Applications & Decisions	EC Chair
9. To receive Internal Reports from Committees (if required) a) Chair's Report b) Community Chair's Report - Footpath Warden - Tree Warden c) Planning & Highways Chair's Report	Chair AG EC EC EC
10. Speed Awareness Machine (SAM2) a) Data report b) Risk Assessment c) Memorandum of Understanding	Chair/JK
11. To consider Issues not decided by Committees a) Bungay Town Council – Flood Community Group & Flood Plan – <i>update</i> - Ditchingham Community Resilience Plan b) To consider Social Engagement and a Facebook Page c) Councillor and Play Area Equipment Training d) Councillors' Email Addresses e) The Queen's Platinum Jubilee Beacons f) The Armed Forces Covenant & Pledge g) Neighbourhood Watch Network h) DPC Archives i) Future of Chicken Roundabout	Chair EC
12. To note Correspondence received a) Parishioners' letters re Speeding on Norwich Road b) Parishioner's letter re parking charges in Bungay c) Allotment Bonfires	Chair
13. Any Other Business <i>For discussion and information only, the Council may not make decisions on these items.</i>	Chair
14. To Receive items for the Next Agenda	Chair
15. To confirm the Next Meeting Dates • Monday 20 th September 2021 at 7.30pm • Monday 15 th November 2021 at 7.30pm <i>Planning Meetings arranged as required.</i>	Chair

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 13th July 2021