

# Ditchingham Parish Council

## To Members of the Council

*You are hereby summoned by the Clerk to attend the next*

## PARISH COUNCIL MEETING

*Ditchingham Village Hall*

**Monday 12th January 2026 - 7.30 pm**

### A. Parishioners' Matters of Concern

*Parishioners (and non-parishioners at the Chair's discretion) are welcome to address the Council to share their views or opinions on any matter listed on the agenda. Speakers are kindly asked to keep their comments to a maximum of three minutes.*

*For matters not included on the agenda of the forthcoming meeting, members of the public may raise them at the Chair's discretion. If a Council decision is required, the matter will be considered for inclusion on the agenda of the next meeting or referred to the appropriate Councillor or Clerk for a response.*

### B. County Councillor, District Councillor and External Reports

## AGENDA

**Lead**

*Once the meeting has commenced, only **Members of the Council** may speak unless expressly invited to do so by the Chair. Attendees who repeatedly speak without invitation will be asked to leave.*

*Councillors are expected to have reviewed all documents distributed with and supporting the agenda prior to the meeting. These documents will be considered 'read' during the discussion.*

#### 1. To Approve Apologies for Absence

*Clerk*

#### 2. Declaration of Interests and Consider Requests for Dispensation

*Chair*

#### 3. To Approve the Minutes of the Meetings held on Monday 10th November 2025

*Chair*

#### 4. Matters Arising

*Chair*

*Matters arising from the minutes that are not on the agenda or included in the committee reports.*

a) **SNC Rough Sleepers – update**

b) **Bungay Banking Hub**

#### 5. Event Organising Working Party

*Chair*

a) **Event Organising Working Party - update**

#### 6. Finance

*RFO*

a) **To Receive the Current Financial & Budget Reports & Approve Receipts & Payments**

b) **To Consider the Grounds Maintenance Contract Quotations**

c) **Cheyne Walk Fence Replacement Materials & Options – update**

- **NCC Parish Partnership Grant**

d) **Thwaite Road Play Area BMX Track - update**

e) **Budget and Precept for 2026-27 - update**

f) **Cemetery Lychgate Roof Repairs – update**

#### 7. To Receive the Planning Applications & Decisions Report

*Chair*

# Ditchingham Parish Council

|                                                                                                      |       |
|------------------------------------------------------------------------------------------------------|-------|
| <b>8. To Receive Internal Reports from Committees/Councillors</b>                                    |       |
| a) <b>Chair's Report</b>                                                                             | Chair |
| b) <b>Community Chair's Report</b>                                                                   |       |
| - Bakers Lane - <i>update</i>                                                                        | AG    |
| - Play Areas Inspection Report                                                                       | Clerk |
| - Allotments                                                                                         | Clerk |
| c) <b>Planning &amp; Highways Chair's Report</b>                                                     | Clerk |
| d) <b>Antisocial Behaviour In Ditchingham – <i>update</i></b>                                        | Chair |
| e) <b>Tree Warden</b>                                                                                | NH    |
| - Tree Survey Report                                                                                 | NH    |
| <b>9. To Consider Issues Not Decided by Committees</b>                                               | Chair |
| <b>10. To Note Communicatons Received</b>                                                            | Chair |
| a) <b>Broome Heath - Contact from Julie Cole, Ditchingham Farms Land Agent</b>                       |       |
| b) <b>Waterside Maltings Amenity Area – <i>update</i></b>                                            |       |
| - Parishioner's email – Tree Maintenance                                                             |       |
| <b>11. Any Other Business</b>                                                                        | Chair |
| <i>For discussion and information only; the Council cannot make decisions on these items.</i>        |       |
| <b>12. To Receive items for the Next Agenda</b>                                                      | Chair |
| <b>13. To Note the Next Meeting Dates (<i>Planning Meetings arranged as required</i>)</b>            | Chair |
| • Monday 2 <sup>nd</sup> March 2026 - 7.30 pm                                                        |       |
| • Monday 11 <sup>th</sup> May 2026 - 7.30 pm - Annual Parish Meeting & Annual Parish Council Meeting |       |
| • Monday 13 <sup>th</sup> July 2026 - 7.30 pm                                                        |       |
| • Monday 14 <sup>th</sup> September 2026 - 7.30 pm                                                   |       |
| • Monday 9 <sup>th</sup> November 2026 - 7.30 pm                                                     |       |

*S. Chapman*

**Sally Chapman**

**Clerk to Ditchingham Parish Council**

**Date:** 6<sup>th</sup> January 2026