

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 20th January 2025 - 7.30 pm

A. Parishioners' Matters of Concern

Parishioners (and non-parishioners at the Chair's discretion) are welcome to address the Council to share their views or opinions on any matter listed on the agenda. Speakers are kindly asked to keep their comments to a maximum of three minutes.

For matters not included on the agenda of the forthcoming meeting, members of the public may raise them at the Chair's discretion. If a Council decision is required, the matter will be considered for inclusion on the agenda of the next meeting or referred to the appropriate Councillor or Clerk for a response.

B. County Councillor, District Councillor and External Reports

AGENDA

*Once the meeting has commenced, only **Members of the Council** may speak unless expressly invited to do so by the Chair. Attendees who repeatedly speak without invitation will be asked to leave. Councillors are expected to have reviewed all documents distributed with and supporting the agenda prior to the meeting. These documents will be considered 'read' during the discussion.*

1. To Approve Apologies for Absence

Lead

Clerk

2. Declaration of Interests and Consider Requests for Dispensation

Chair

3. To Approve the Minutes of the Meetings held on 18th November 2024

Chair

4. Matters Arising

Matters arising from the minutes that are not on the agenda or included in the committee reports.

Chair

5. To Consider Co-option to fill the Casual Vacancies

The Council requires prospective candidates to submit their applications in writing prior to the meeting date.

Chair

6. Finance

RFO

a) To Receive the Current Financial & Budget Reports & Approve Receipts & Payments

b) To Approve the Play Area Quotations

c) To Consider the Street Lights and Play Areas Earmarked Reserves

d) To Consider Grant Requests

e) Norfolk Armed Forces Covenant 2025 Commemoration Fund Grant - update

f) New Rubbish Bins at Ditchingham Dam - update

7. To Receive the Planning Applications & Decisions Report

Chair

a) Application

2025/0066

Proposal: Conversion of a single storey car port into a single storey room

Location: 7 Clark Road Ditchingham Norfolk NR35 2QQ

Ditchingham Parish Council

8. To Receive Internal Reports from Committees *(if required)*

- a) Chair's Report
- b) Community Chair's Report
 - Thwaite Road Play Area - BMX Track - *update*
- c) Planning & Highways Chair's Report

Chair
Chair
Clerk
Clerk

9. To Note Correspondence Received

Chair

10. To Consider Issues Not Decided by Committees

- a) To Consider changing the Date of DPC's meetings to a date earlier in the Month
- b) Village War Memorial– *update*
- c) The Parishioner Parish Magazine – *update*

Chair
AEH
Chair

11. Any Other Business

For discussion and information only; the Council cannot make decisions on these items.

Chair

12. To Receive items for the Next Agenda

Chair

13. To Confirm the Next Meeting Dates *(Planning Meetings arranged as required)*

- Monday 17th March 2025 - 7.30 pm
- Monday 19th May 2025 - 7.30 pm
- Monday 21st July 2025 - 7.30 pm
- Monday 15th September 2025 - 7.30 pm
- Monday 17th November 2025 - 7.30 pm

Chair

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 14th January 2025