

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 15th January 2024 - 7.30 pm

A. Parishioners' Matters of Concern

Parishioners (non-parishioners at the Chair's discretion) are invited to address the Council to express their views or opinions on any matter on the agenda and shall not speak for more than 3 minutes. Any matter not listed on the agenda for the forthcoming meeting that a member of the public wishes to discuss will be progressed at the Chair's discretion. Where a Council decision is required, this will be considered for inclusion on the agenda of the next meeting; or for referral to the appropriate Council sub-committee or Clerk to respond.

B. To Receive External Reports

AGENDA

*Once the meeting has commenced Only **MEMBERS OF THE COUNCIL** are allowed to speak unless expressly invited to do so by the Chair. Other attendees who continually speak in the meeting uninvited will be asked to leave. Councillors are required to have read all papers distributed with and supporting the agenda as these will be assumed 'as read.'*

	Lead
1. To Approve Apologies for Absence	Clerk
2. Declaration of Interests and Consider Requests for Dispensation	Chair
3. To Approve the Minutes of the Meetings held on 20 th November 2023	Chair
4. Matters Arising <i>From the minutes not on the agenda, nor included in the committee reports.</i>	Chair
5. To Consider Co-option to fill the Casual Vacancies <i>The Council requires that prospective candidates to apply in writing before the day of the meeting</i>	Chair
6. Finance	RFO
a) To Receive the Current Financial & Budget Reports & Approve Receipts & Payments	
b) To Consider a Pride in Place Community Grant Scheme - Clean Up & Bloom <i>£300 grant per parish and can be used to purchase plants for community, arrange litter picking events etc. Anything to help your parish and residents Clean Up & Bloom.</i>	
c) To Consider Gov.uk Domain Name Registration and Council Email Addresses	
d) The Closure of St Mary's Churchyard Ditchingham - update	
e) To Approve the Chicken Roundabout Lectern Design and Order - update	
7. Street Lamps	Clerk
a) Replacement Street Lamps (2) in Beevors Gardens and Green Lane - update	
8. Planning and Highways	KW
a) To Receive the Planning Applications & Decisions Report	
9. To Approve the Biodiversity Policy and Action Plan	KW

Ditchingham Parish Council

10. To receive Internal Reports from Committees *(if required)*

- a) **Chair's Report**
- b) **Community Chair's Report**
 - Tree Survey Report
 - Asset Check Report
 - Play Area & Handyman Repairs – *update*
- c) **Planning & Highways Chair's Report**
 - SNC Alternative Sites and Focused Changes in relation to the Village Clusters Housing Allocations Plan - Ditchingham

KW
AG
Clerk
Clerk
Clerk
KW

11. To Note Correspondence Received

- a) **40th Bungay Festival of Running - Sunday 14 April 2023**

Chair

12. To Consider Issues Not Decided by Committees

- a) **Litter Picker/Play Equipment Inspector/SAM2 Operator Vacancy**
- b) **New Provisional Tree Preservation Order (TPO) SN0639**
Oak Tree on Land West Of Loddon Road & South Of Tunneys Lane Ditchingham Norfolk
- c) **Anti-social behaviour in The Dip – *update***
- d) **Village Sign War Memorial Plaques – *update***
- e) **Village Hall Sandbags**

Chair

AEH

13. Any Other Business

For discussion and information only, the Council may not make decisions on these items.

Chair

14. To Receive items for the Next Agenda

Chair

15. To Confirm the Next Meeting Dates *(Planning Meetings arranged as required)*

- Monday 18th March 2024 - 7.30 pm
- Monday 20th May 2024 - 7.30 pm – Annual Parish Meeting & Annual Parish Council Meeting
- Monday 15th July 2024 - 7.30 pm
- Monday 16th September 2024 - 7.30 pm
- Monday 18th November 2024 - 7.30 pm

Chair

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 9th January 2024