

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 17th January 2022 at 7.30pm

Everyone attending the meeting is strongly encouraged to take a lateral flow test on the day of the meeting, wear a face covering, keep 2 metres apart (if possible) and use the hand sanitiser provided. Please do not attend if you are feeling unwell.

A. Parishioners' Matters of Concern

Parishioners are invited to address the Council to express their views or opinions on any matter on the agenda and shall not speak for more than 3 minutes. Any matter not listed on the agenda for the forthcoming meeting that a member of the public wishes to discuss will be progressed at the Chair's discretion. Where a Council decision is required, this will be considered for inclusion on the agenda of the next meeting; or for referral to the appropriate Council sub-committee.

B. To Receive External Reports

AGENDA

*Once the meeting has commenced Only **MEMBERS OF THE COUNCIL** are allowed to speak unless expressly invited to do so by the Chair. Parishioners who continually speak in the meeting uninvited will be asked to leave.*

	Lead
1. To consider Apologies for Absence	Clerk
2. Declaration of Interests and Consider Requests for Dispensation	Chair
3. To Approve the Minutes of the Meeting held on 15 th November 2021	Chair
4. Matters Arising	Chair
<i>From the minutes not on the agenda, nor included in the committee reports.</i>	
a) Community Noticeboard - update	AL
b) DPC's Historical Records - update	Clerk
5. Co-option to fill Casual Vacancies	Chair
<i>To consider co-option of any Parishioners who have offered themselves for co-option. The Council requires that prospective candidates to apply in writing before 4pm on the day of the meeting.</i>	
6. Finance	
a) To Receive the Financial & Budget Reports & Approve Receipts & Payments	RFO
b) Play Equipment Replacements and Repairs - update	RFO
c) Streetlights Management	AL
<i>- To receive a Recommendation from the Planning & Highways Advisory Committee re Streetlight Structural & Electrical Inspection Quotations</i>	
<i>- Dim the street lights by 50% at 10:00pm – update</i>	
d) To Appoint a New Grounds Maintenance Contractor	AG
<i>To receive a Recommendation from the Community Advisory Committee</i>	

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7. Chicken Roundabout a) Cultivation Licence for Chicken Roundabout - <i>update</i> b) To Consider Proposals for a Memorial and Sign at Chicken Roundabout - <i>update</i>	Chair JG BB
8. To Consider a New Policy a) Scheme of Delegation	Chair
9. Planning Applications & Decisions	AL
10. To receive Internal Reports from Committees (if required) a) Chair's Report - Hollow Hill Fence Damage - Anti-social behaviour at Ditchingham - Waveney Road Traffic Management – <i>update</i> b) Community Chair's Report - Tree Warden - The Queen's Platinum Jubilee Fete on Sunday 5 June 2022 – <i>update</i> - Platinum Jubilee Plaque for Village Sign – <i>c/f</i> - Thwaite Road Play Area 'Wild Area' Clearance - <i>update</i> c) Planning & Highways Chair's Report - Speed Awareness Machine (SAM2) – <i>update</i> - Pavement Hazards	Chair KW/BB KW
11. To Consider Issues not Decided by Committees a) Flood Resilience Webinar - <i>update</i>	KW
12. To note Correspondence received a) Ditchingham Community Speedwatch b) Bungay Festival of Running 2022 - Sunday 10th April 2022	Chair
13. Any Other Business <i>For discussion and information only, the Council may not make decisions on these items.</i>	Chair
14. To Receive items for the Next Agenda	Chair
15. To Discuss Confidential Staffing Matters <i>The Council is recommended to RESOLVE in accordance with the Public Bodies (Admission to Meetings) Act 1960 this agenda item shall be closed to members of the Press and Public so the Council can discuss confidential matters.</i> a) To Consider a Staff Pension Scheme	Chair
16. To Confirm the Next Meeting Dates (Planning Meetings arranged as required) - Monday 21st March 2022 at 7.30pm - Monday 16th May 2022 at 7.30pm – APM & APCM - Monday 18th July 2022 at 7.30pm - Monday 19th September 2022 at 7.30pm - Monday 21st November 2022 at 7.30pm	Chair

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 11th January 2022