

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

ANNUAL PARISH COUNCIL MEETING

Ditchingham Village Hall

Monday 12th May 2025

To be held after the Annual Parish Meeting

A. Parishioners' Matters of Concern

Parishioners (and non-parishioners at the Chair's discretion) are welcome to address the Council to share their views or opinions on any matter listed on the agenda. Speakers are kindly asked to keep their comments to a maximum of three minutes.

For matters not included on the agenda of the forthcoming meeting, members of the public may raise them at the Chair's discretion. If a Council decision is required, the matter will be considered for inclusion on the agenda of the next meeting or referred to the appropriate Councillor or Clerk for a response.

B. Natural Flood Management in the River Waveney

To receive a short presentation from Ed King, Catchment Resilience Officer for the River Waveney Trust, regarding local experiences of flooding. Ed is engaging with communities across the River Waveney Catchment to discuss flood resilience, including the development of community flood plans, a potential 'flood-hub', and opportunities for Natural Flood Management.

C. County Councillor, District Councillor and External Reports

AGENDA

Lead

*Once the meeting has commenced, only **Members of the Council** may speak unless expressly invited to do so by the Chair. Attendees who repeatedly speak without invitation will be asked to leave.*

Councillors are expected to have reviewed all documents distributed with and supporting the agenda prior to the meeting. These documents will be considered 'read' during the discussion.

1. To Appoint a Chair

Chair

2. To Appoint a Vice Chair

Chair

3. To Approve Apologies for Absence

Clerk

4. Declaration of Interests and Consider Requests for Dispensation

Chair

5. To Approve the Minutes of the Meetings held on 20th January 2025

Chair

6. Matters Arising

Matters arising from the minutes that are not on the agenda or included in the committee reports.

Chair

7. To Consider Co-option to fill the Casual Vacancies

The Council requires prospective candidates to submit their applications in writing prior to the meeting date.

Chair

8. Finance

RFO

a) To Approve the End of Year Accounts 2024-25

b) To Approve the Internal Auditor's Report for 2024-25

Ditchingham Parish Council

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| c) To Approve the Annual Governance & Accountability Return Sections 1 & 2 2024-25 | |
| d) To Appoint the Internal Auditor for 2025-26 | |
| e) To Receive the Current Financial & Budget Reports & Approve Receipts & Payments | |
| f) To Consider Cemetery Lychgate Roof Repairs Quotations | |
| g) To Consider the Street Lighting Repairs Quotation | |
| h) To Consider Granting the Community Infrastructure Levy (CIL) Payment to the Village Hall Solar Panels Project | |
| i) Bungay Conservation Volunteers – Community Orchard | |
| j) SNC VE Day Grant - <i>update</i> | |
| k) Norfolk Armed Forces Covenant 2025 Commemoration Fund Grant - <i>update</i> | |
| 9. To Receive the Planning Applications & Decisions Report | <i>Chair</i> |
| a) 2025/1083 | |
| Location: Land West of Loddon Road Ditchingham Norfolk | |
| Proposal: Erection of 27 dwellings, vehicular access, pedestrian/cycle access, public open space, landscaping, and associated infrastructure | |
| Application Type: Full Planning Permission | |
| 10. To Receive Internal Reports from Committees | |
| a) Chair's Report | <i>KW</i> |
| - Thwaite Road Play Area BMX Track Consultation - <i>update</i> | |
| b) Community Chair's Report | <i>AG</i> |
| - VE & VJ Commemorative Event - Sunday 11th May - <i>update</i> | |
| c) Planning & Highways Chair's Report | <i>KW</i> |
| 11. To Note Correspondence Received | <i>Chair</i> |
| a) Consultation: Norfolk and Suffolk Local Nature Recovery Strategies | |
| b) Public Spaces Protection Order (Dog Fouling & Dog Control) Renewal Consultation | |
| c) Concerns Raised Regarding Behaviour at The Dip Skate Park | |
| 12. To Consider Issues Not Decided by Committees | |
| a) Village War Memorial – <i>update</i> | <i>AEH</i> |
| b) The Parishioner Parish Magazine – <i>update</i> | <i>BB</i> |
| c) Handyman – <i>update</i> | <i>Clerk</i> |
| 13. Any Other Business | <i>Chair</i> |
| <i>For discussion and information only; the Council cannot make decisions on these items.</i> | |
| 14. To Receive items for the Next Agenda | <i>Chair</i> |
| 15. To Note the Next Meeting Dates (<i>Planning Meetings arranged as required</i>) | <i>Chair</i> |
| • Monday 14th July 2025 - 7.30 pm | |
| • Monday 8th September 2025 - 7.30 pm | |
| • Monday 10th November 2025 - 7.30 pm | |

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 6th May 2025