

Ditchingham Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

to be held by email on

20th July 2020 at 7.30pm

Councillor's Name:

A. Parishioners' Matters of Concern

Please forward any questions regarding the agenda to the Clerk by post or email (clerkdpc@aol.co.uk) before 6pm on the day of the meeting.

B. External Reports

AGENDA

Lead

***All decisions to be ratified at the next proper meeting**

1. To consider Apologies for Absence

2. Declaration of Interests and Consider Requests for Dispensation

Comment:

3. To Confirm the Minutes of the Meeting held on 18th May 2020

Agree/Disagree:

Comments:

4. Matters Arising

From the minutes not on the agenda, nor included in committee reports.

a) Play Area Re-Opening

Clerk's Note: The Coronavirus notices and tape were torn down and replaced several times on The Dip whilst closed. From the 4th July the Play Areas were re-opened after inspection, risk assessment and user notices have been placed on all four entrances following Government guidelines. Thanks to Cllrs and the Play Equipment inspector for their support.

Comments:

b) Bench Maintenance – c/f

Clerk's Note: The bench near the Dip is under maintenance.

Comments:

5. Councillors co-option

Clerk's Note: Two parishioners have expressed an interest in becoming Councillors and will be invited to the next face-to-face meeting.

6. Finance

a) Annual Governance & Accountability Return Section 1 & 2 2019-20

Clerk's note: All the documentation has been completed and sent to the External Auditors for the Audit.

Comments:

b) To receive the current Financial and Budget Report & Approve Payments

Clerk's note: Cheques will be posted to the Chair and a Cllr to sign

Agree/Disagree:

Comments:

7. To note Planning Applications and Decisions

Comments:

Ditchingham Parish Council

8. To receive Internal Reports from Committees (if required)

a) Chair's Report

Comments:

AL

b) Community

Clerk's note: The noticeboard at The Dip has rotted and beyond repair. The Community Committee recommends purchasing a new 12 x A4 sheet noticeboard for approximately £326 ex VAT.

Agree/Disagree:

Comments:

Clerk's note: Further to the recent tree survey the Clerk has received three quotes for work at St. Mary's Cemetery, The Dip and Thwaite Road Play Area. The Community Committee recommends accepting Norwich Norse Environmental quotation for £1094.03

Agree/Disagree:

Comments:

AS

c) Planning & Highways

Comments:

AL

9. Consider Issues not decided by Committees

a) Pirnhow Street - Alma Bridge Walkway

Clerk's note: Cllr Bernard is in discussion with NCC Highway re clearing a 40-foot stretch along the curbed area of road creating a walkway for pedestrians.

Comment:

BB

10. To Notice Correspondence received

11. Urgent Other Business

For discussion/information only, the Council may not make decisions on these items.

12. To receive items for the Next Agenda

13. To confirm the Dates of the Next Year's Meetings

- Monday 21st September 2020 at 7.30pm
- Monday 16th November 2020 at 7.30pm

Planning Meetings arranged as required

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 14th July 2020